

AGENDA

FOR A REGULAR MEETING ON MONDAY, OCTOBER 27, 2003
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 120 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES, NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of October 20, 2003.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award, and/or Reject County Bid #HWY-1208 – One-Year (1) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from November 12, 2003, through November 11, 2004.
- F. New Business:
 - 1. Discussion, Consideration, and/or Action on the presentation of final construction documents for review and approval for bidding on the construction of the Cleveland County Courthouse and Cleveland County Office Building Expansion and Renovation.
 - 2. Discussion, Consideration, and/or Action to Approve the Notice of Communication Line Installation for pilot bore on Bryant Rd. in Cleveland County, Oklahoma.
 - 3. Discussion, Consideration, and/or Action to Approve the Contract between the Board of County Commissioners and Cooperative Extension Services Agreement Between the Oklahoma State University Acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture for the fiscal year 2003-2004.
 - 4. Discussion, Consideration, and/or Action, to Approve State and Local Government Term Rental Agreement between the Cleveland County Health Department and Pitney Bowes for mailing machines and scales for Moore and Norman Offices. This Agreement is for sixty (60) months at a rate of \$121.00 per month per location.

5. Discussion, Consideration, and/or Action to Approve the Agreement between the Cleveland County Health Department and Southwestern Bell Telephone for Primary Rate ISDN Smart Trunk (T1Line) phone service at the new Health Department located at 250 12th Ave. N.E. Agreement term is for five years at a rate of \$760.00 per month.
6. Discussion, Consideration, and/or Action to Approve the Service and Equipment Agreement between Cleveland County District 2 and Spring House Water Co. for drinking water and water dispenser. Price per bottle is \$5.00 and cooler rental is \$10.00 per month on a month-to-month basis beginning October 27, 2003.
7. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Fair Board and Sooner Copy Machines for a Sharp AR-156 from September 9, 2003, through September 9, 2004. Annual rate of \$25.00 per month with copy charge of \$0.025 after 1,000 allowable copies per month.
8. Discussion, Consideration, and/or Action to Approve the September, 2003, Monthly Report of Rod Huffman, Health Department.
9. Discussion, Consideration, and/or Action to Approve the Allocation of Alcoholic Beverage Tax in the amount of \$14,069.43.
10. Approve the following Cash Fund Appropriation:
 - a. District Attorney's Incarceration Cost \$ 77.00
 - b. District Attorney's Witness Fee Reimb. 190.90
 - c. Sheriff's Service Fee Fund 32,504.53
 - d. Sheriff's Commissary Fee Fund 994.64
 - e. Sheriff's Federal Share Revenue 3.97
 - f. Sheriff's Revolving Fee Fund 19,716.00
 - g. Treasurer's Certification Fee Fund 10,685.00
 - h. Commissioners Bldg. Fund 223.13
 - i. County Clerk's Lien Fee Fund 3,908.00
 - j. County Clerk's Preservation Fee Fund 42,137.90
 - k. County Assessor's Revolving Fund 667.25
 - l. Child Abuse Prevention Fund 1,165.84
 - m. Local Law Enforcement Block Grant 0.46
 - n. Highway Unrestricted Fund 371,670.67
 - o. Bridge Capital Improvement 2,654.23
 - p. Fair Board Fund 17,397.81

11. Approve the following Blanket Purchase Orders:

a. General Fund

04-2164 – H2	Colorado Customware, Inc.	\$ 5,000.00
04-2207 – SM2	Home Depot Commercial Acct.	500.00

b. Highway Fund

04-2139 – T2A	C. L. Boyd Company	1,000.00
04-2151 – T2A	Homer’s Radiator Shop	350.00
04-2152 – T2A	Hooten Oil Company	900.00
04-2153 – T2A	Jim Johnson Oil Company	800.00
04-2154 – T2A	B & M Oil Company	600.00
04-2155 – T2A	Top of the Line Filters & Specialty	2,000.00
04-2156 – T2A	Fleet Pride	2,500.00
04-2157 – T2A	Concentra Medical Center	300.00
04-2169 – T2A	Midwestern Equipment Co.	1,000.00
04-2170 – T2A	Bruckner’s Truck Sales	1,000.00
04-2171 – T2A	Lexington Salvage & Wrecker	200.00
04-2184 – T2A	Lawson Products, Inc.	750.00
04-2185 – T2A	Copelin’s Office Center	500.00
04-2198 – T2A	American Logo & Sign, Inc.	2,000.00
04-2199 – T2A	Cherokee Hose & Supply	500.00
04-2205 – T2A	Norman Stamp & Seal Company	200.00

c. Sheriff’s Service Fee Fund

04-2202 – CFB2	Teners Western Outfitters	1,000.00
----------------	---------------------------	----------

d. Sheriff’s Commissary Fund

04-2201 – CFBC2	Bob Barker Company, Inc.	1,000.00
-----------------	--------------------------	----------

e. Sheriff’s Revolving Fund

04-2200 – CFBRE2	Ken’s Discount Pharmacy	2,500.00
------------------	-------------------------	----------

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0251 – B2A	04-0164 – T2A
04-0354 – SQ2	04-0703 – T2A
04-0479 – SQ2	
04-0802 – B2A	
04-0869 – B2A	
04-0909 – B2A	
04-1027 – B2B	
04-1700 – B2B	
04-1701 – B2B	

13. Discussion, Consideration, and/or Action to Approve Emergency Purchase Order #2004-1747 to Quality Towing Service, Inc., in the amount of \$138.35 from Sheriff's Maintenance & Operations B2A.
14. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 754,120.32
b. Highway Fund	159,062.03
c. Health Fund	4,061.87
d. Sheriff's Service Fee Fund	6,939.75
e. Sheriff's Revolving Fund	8,558.83
f. Sheriff's Dare Fund	187.25
g. Treasurer Certification Fee Fund	6,973.05

G. Miscellaneous Discussion.

H. Adjourn:

Date posted: October 23, 2003

County Clerk